

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting January 7, 2010

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, January 7, 2010 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT:

Thomas Ferry, Neal Smith, Gregory Aungst and James Newman

Member(s) Absent: Timothy Laubscher

OTHERS PRESENT:

Solicitor Robert Cravitz, Engineer D. Jeffrey Golding and Administrative Secretary Susan Seebold

VISITORS PRESENT:

None

REORGANIZATION:

Thomas Ferry motioned to retain all current Penn Township Municipal Authority officers as follows for 2010:

Chairman	Thomas C. Ferry
Vice-Chairman	Neal R. Smith
Treasurer	Timothy M. Laubscher
Secretary	Gregory A. Aungst
Assistant Secretary/Treasurer	James S. Newman

Neal Smith seconded the motion and unanimously approved.

Vice-Chairman Neal Smith motioned to retain all current Penn Township Municipal Authority professional advisors as follows for 2010:

Legal Counsel	Robert M. Cravitz, Esq.
Inspector	Pete DeWire
Engineers	Gannett Fleming, Inc.
Auditors	Schaeffer, Jones, Eichner and Wagner, LLP

Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

MINUTES:

The Authority members reviewed the minutes of the December 3, 2009 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the December 3, 2009 Penn Township Municipal Authority meeting as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

Agreement for Professional Consulting Services – Gannett Fleming, Inc.

The Authority members reviewed the December 31, 2009 email from Engineer D. Jeffrey Golding concerning services performed by Gannett Fleming, Inc. and the *Agreement for Professional Consulting Services* with Gannett Fleming, Inc. After a brief discussion, Chairman Thomas Ferry motioned to approve and sign the January 7, 2010 *Agreement for Professional Consulting Services* with Gannett Fleming, Inc. as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

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Chapter 94 Report:

Vice-Chairman Neal Smith motioned to have Gannett Fleming, Inc., with the assistance of the PTMA office, complete the 2009 Chapter 94 Report as presented in an amount not to exceed \$2,700.00. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

EAST SNYDER PARK:

Chairman Thomas Ferry stated that he has nothing new to report on the East Snyder Park. Further discussion was tabled until the next PTMA meeting.

CHAIRMAN'S REPORT By Thomas Ferry:

Water Protection Committee Meeting:

Chairman Thomas Ferry reported on the January 6, 2010 Water Protection Committee meeting held at the Selinsgrove Borough Office. Chairman Ferry further reported that PTMA and the Borough of Selinsgrove may be eligible for a \$5,000.00 grant from the League of Women Voters, which could be used to offset the cost of water protection area signs, educational flyers and educational materials that could be used in the local schools.

Motion Amendment:

Chairman Thomas Ferry reported that he and Assistant Secretary/Treasurer James Newman purchased a twelve-month \$500,000.00 certificate of deposit and an eighteen-month \$500,000.00 certificate of deposit as directed by the Authority; however, all interest rates fell below the 1.75% rate stated in the December 3, 2009 motion. After a brief discussion, Vice-Chairman Neal Smith motioned to amend the December 3, 2009 motion to purchase a twelve-month \$500,000.00 certificate of deposit and an eighteen-month \$500,000.00 certificate of deposit from a financial institution that is willing to collateralize both certificate of deposits and offer a rate of **1.59%** or higher. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

VICE-CHAIRMAN'S REPORT By Neal Smith:

Local Municipality Sewer Rates:

Vice-Chairman Neal Smith presented a newspaper article that listed the current sewer rates of the local municipalities. It shall be noted that PTMA has one of the lowest sewer rates in the local area.

Water Fund Loan – Interest Calculation:

The Authority members discussed the interest calculation for the inter-company loan from the Sewer Fund to the Water Fund. It shall be noted that the original loan was established when the PTMA Water System was built at which time very little interest was paid to the sewer fund. The balance of the loan increased substantially when additional funds were loaned to the Water Fund for the PTMA Water System Consolidation Project. It shall be also noted that no interest has been paid to the Sewer Fund since 1994. Further discussion was tabled until the next PTMA meeting.

OPERATOR'S REPORT By Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C)

Vice-Chairman Neal Smith motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved

(Engineer D. Jeffrey Golding left the meeting at 8:00 p.m.)

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Chairman Thomas Ferry called an executive session at 8:00 p.m. to discuss personnel matters. The Penn Township Municipal Authority January 7, 2010 meeting was reconvened at 8:14 p.m.

Based upon the Executive Session Chairman Thomas Ferry motioned to increase Operator Scott L. Sharp, Operator Robin M. Sholly and Administrative Secretary Susan L. Seebold's hourly wages sixty-five cents per hour (\$.65/hr.) with Roy N. Sauer's hourly wage remaining the same. Chairman Ferry further motioned that all increases are effective as of January 1, 2010. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Vice-Chairman Neal Smith motioned to adjourn the January 7, 2010 PTMA meeting at 8:15 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

*Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority*